

The Ray Tax Group

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Commercial Property Tax Representation Agreement

Address, City / Appraisal District and Appraisal District Account Number (Property to be protested)

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Client agrees to pay to the Ray Tax Group (henceforth "RTG") a contingency fee of thirty percent (30%) the actual tax savings achieved as a result of a reduction in value achieved through informal negotiations or formal appeal while this contract is in effect. *(If you would prefer a flat or blended fee, or have multiple or larger properties please call to discuss the appropriate fee arrangement.)*

Fee Calculation: Unlike many firms we bill clients based on actual tax savings (except for small percentage of accounts as detailed in the paragraph). This calculation is NOT based on your previous year tax bill but what your tax bill for the current tax year would be had we not achieved a value reduction. We calculate what your tax bill would have been including all of your exemptions, using the most current tax rate and exemption data available, and what it will be based on the new valuation, again using the most current tax rate and exemption data available.

Scope: RTG agrees to represent client and client's designated properties for property tax appraisal reduction purposes. RTG reserves the right and is expressly authorized to withdraw or settle a protest at any time should RTG deem the withdrawal or settlement would be in the client's best interest or if RTG deems that the evidence does not indicate a reduction in taxable value is achievable. RTG cannot guarantee that a reduction will be achieved as a result of the protest process. *This agreement is for Commercial & Multi-Family Properties Only, residential properties require a separate agreement.*

Authorization & Billing: Client expressly authorizes RTG to have full authority to represent Client and as such agrees to ensure that RTG receives a valid signed Appointment of Agent (AOA) form for the current tax year. In the event that RTG achieves a reduction on a property that is sold during the tax year, the client will be responsible for notifying RTG of the sale and paying any fees earned for the tax year. The client will remit any fees due to RTG within 30 days of the invoice date. Invoices will be sent upon receipt of documentation of Final Value. After 30 days, any outstanding balance will accrue interest of 1.5% per month, as well as the cost of collection and attorney's fees, if any.

Cancellation: *This agreement is irrevocable for the current tax year and RTG will continue to represent client's property each year until written notification by either party cancels this Agreement; notice must be sent directly to RTG (NOT the appraisal district) and received by March 31 of the current tax year.* This agreement contains the entire agreement of the parties and should any portion of this agreement be invalidated it shall not invalidate any other portion of this agreement. All warranties are disclaimed and RTG's liabilities for any error, omission, action, inaction, statement or representation are limited to the amount of fees actually paid under contract.

Signature of property owner or agent

Date

Name

Title (if applicable)

Organization (if applicable)

Contact Address

Contact City, State, Zip

Phone

Email

Additional Phone

Fax



Appointment of Agent for Property Tax Matters

Property Tax
Form 50-162

This form is for use by a property owner in designating a lessee or other person to act as the owner's agent in property tax matters. You should read all applicable law and rules carefully, including Section 1.111 of the Texas Property Tax Code and Comptroller Rule 9.3044. This designation will not take effect until filed with the appropriate appraisal district. Once effective, this designation will be in effect until the earlier of (1) the date of a written revocation filed with the appraisal district by the owner or the owner's designated agent, or (2) the expiration date, if any, designated below.

In some cases, you may want to contact your appraisal district or other local taxing units for free information and/or forms concerning your case before designating an agent.

Appraisal District Name

Date Received *(appraisal district use only)*

STEP 1: Owner's Name and Address:

Name

Telephone Number *(include area code)*

Address

City, State, Zip Code

STEP 2: Identify the Property for Which Authority is Granted. Identify all property for which you are granting the agent authority and, unless granting authority for all property listed for you, provide at least one of the property identifiers listed below (appraisal district account number, physical or situs address, or legal description). A chief appraiser may, if necessary to identify the property, request additional information. Additionally, in lieu of listing property below, you may attach a list of all property to which this appointment applies, denoting the total number of additional pages attached in the lower right-hand corner below.

(check one)

all property listed for me at the above address

the property(ies) listed below:

Appraisal District Account Number Physical or Situs Address of Property

Legal Description

Appraisal District Account Number Physical or Situs Address of Property

Legal Description

Appraisal District Account Number Physical or Situs Address of Property

Legal Description

Appraisal District Account Number Physical or Situs Address of Property

Legal Description

If you have additional property for which authority is granted, attach additional sheets providing the appraisal district account number, physical or situs address, or legal description for each property. Identify here the number of additional sheets attached:

STEP 3: Identify the Agent:

The Ray Tax Group LLC 817-717-4350
 Name Telephone Number (include area code)
 2810 Glenda Street
 Address
 Haltom City, Texas 76117
 City, State, Zip Code

STEP 4: Specify the Agent's Authority:

The agent identified above is authorized to represent me in (check one):

- all property tax matters concerning the property identified
- the following specific property tax matters:

The agent identified above is authorized to receive confidential information pursuant to Tax Code §§11.48(b)(2), 22.27(b)(2), 23.123(c)(2), 23.126(c)(2), and 23.45(b)(2): Yes No

I hereby direct, as indicated below, the appraisal district, appraisal review board, and each taxing unit participating in the appraisal district to deliver the documents checked below to the agent identified above regarding the property identified. I acknowledge that such documents will be delivered only to the agent at the agent's address indicated above and will not be delivered to me unless the affected offices choose to send me copies or are otherwise required by law. I understand that these documents can affect my legal rights and that the appraisal district, appraisal review board, and the taxing units are not required to send me copies if I direct them to deliver the documents to my agent.

- all communications from the chief appraiser
- all communications from the appraisal review board
- all communications from all taxing units participating in the appraisal district

STEP 5: Date the Agent's Authority Ends. Pursuant to Tax Code §1.111(c), this designation remains in effect until the date indicated or until a written revocation is filed with the appraisal district by the property owner or the owner's designated agent. A designation may be made to expire according to its own terms but is still subject to prior revocation by the property owner or designated agent. Pursuant to Tax Code §1.111(d), a property owner may not designate more than one agent to represent the property owner in connection with an item of property. The designation of an agent in connection with an item of property revokes any previous designation of an agent in connection with that item of property. By designating an agent on this form, previous designations of other agents in connection with the items of property shown on the form are revoked.

Date Agent's Authority Ends Until Notified

STEP 6: Identification, Signature, and Date:

sign here 

 Signature of Property Owner, Property Manager, or Other Person Authorized to Act on Behalf of the Property Owner* Date

print here 

 Printed Name of Property Owner, Property Manager, or Other Person Authorized to Act on Behalf of the Property Owner Title

- The individual signing this form is (check one):**
- the property owner
 - a property manager authorized to designate agents for the owner
 - other person authorized to act on behalf of the owner other than the person being designated as agent

* This form must be signed by the property owner, a property manager authorized to designate agents for the owner, or other person authorized to act on behalf of the owner other than the person being designated as agent. If you are a person other than the property owner, the appraisal district may request a copy of the document(s) authorizing you to designate agents or act on behalf of the property owner.

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.